



dig
Dolan Integration Group

Geochemistry for Energy

11025 Dover Street Unit 800
Westminster, CO 80021
p: 303.531.2030

Data/ Quality Manager

DIG is a geochemical consulting and laboratory services company providing innovative solutions to companies and individuals actively exploring, developing or producing unconventional oil and gas resources. Our oil and gas clients range from smaller independent operators to major integrated companies. DIG also serves environmental firms and government agencies and plays a significant role in the implementation of programs that ensure extraction activities occur with minimal impact to the environment.

Position Summary

The Data/ Quality Manager is the DIG team lead for QA/QC of laboratory generated chemical and isotopic data, the storage and management of these data, and daily reporting of analytical results to DIG's clientele. Designs and implements data management systems that integrate, centralize, protect and maintain all data generated by the DIG laboratory. Spearheads the development of new data handling workflows, next generation LIMS, and evaluates laboratory accreditation processes. The position interfaces directly with the laboratory staff, IT service providers and reports to DIG's COO. DIG is a commercial laboratory with an industry leading turnaround time, so the ability to accomplish these objectives and thrive in a fast paced, client focused environment is essential.

Qualifications

- Bachelor's degree in computer science or related field
- Five (5) years data management experience preferred
- In-depth understanding of database structure principals
- Proven ability to improve data workflows through automation
- Coding skills (R, Python, etc.)
- Basic IT infrastructure knowledge
- Ability to accurately solve problems
- Ability to complete multiple, diverse tasks of differing priorities
- Excellent written and verbal communication skills, with specific ability to translate complex information into an organized and presentable manner
- Proficiency in the use and application of the following software: Strong working knowledge of Microsoft Office 365 (Excel, Word, Access, SQL, PowerPoint and Outlook)



dig
Dolan Integration Group

Geochemistry for Energy

11025 Dover Street Unit 800
Westminster, CO 80021
p: 303.531.2030

- Though not required, experience in a laboratory setting, particularly experience setting up/ managing a LIMS (Laboratory Information Management System) is an advantage.

Primary Responsibilities:

- Oversee all aspects of DIG's laboratory data quality management
- QA/QC of DIG laboratory generated chemical and isotopic data
- Daily reporting of analytical results to clients while adhering to DIG's leading turnaround time
- Monitor the long term accuracy and precision of DIG laboratory data
- Spearhead the development of new workflows for laboratory data transfer and centralization
- Develop database solutions to store and retrieve laboratory information and sample metadata
- Migrate data from legacy systems to new solutions
- Evaluate standardized laboratory certifications such as ISO, NELAP, A2LA
- Interface laboratory data solutions with IT service providers
- Other Duties: This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this position. Duties, responsibilities and activities may change at any time with or without notice.

Indicators & Attributes for Success:

- Entrepreneurial Spirit
- Ability to thrive in a fast paced environment
- Courteous and prompt communicator
- Customer/Client focus
- Business acumen
- Cultural awareness
- Critical evaluation
- Positive attitude
- Empathy
- Accountability
- Ethical practice
- Patience
- Flexibility
- Must be sensitive to employee goodwill and business needs



dig
Dolan Integration Group

Geochemistry for Energy

11025 Dover Street Unit 800
Westminster, CO 80021
p: 303.531.2030

Working Conditions/Environment:

Operates in a professional and/or business casual office environment.

Routinely uses standard office equipment such as laptops, photocopiers/scanners and smartphones.

Evening and weekend work may be required as job duties demand.

Position Availability: Immediate

DIG offers: A competitive salary commensurate with qualifications and experience; generous benefits and vacation package; and multiple opportunities for ongoing professional development.

To apply for this position, Email a resume or CV to Patrick Travers –
ptravers@digforenergy.com

No phone calls, please.